

S-E-C-R-E-T

3 September 1970

OFFICE OF FINANCE INSTRUCTION NO. 136

SUBJECT : Request for Computer Services

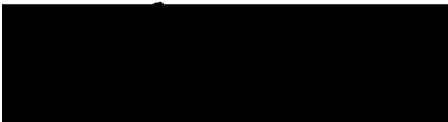
1. PURPOSE.

This instruction establishes Office of Finance procedures for requesting services from Office of Computer Services that relate to financial applications.

2. PROCEDURE.

- a. The requesting component will prepare Form 930 (Computer Services Request Form) and forward to the Deputy Director for Liaison and Planning who is responsible for defining requirements to the Office of Computer Services.
- b. The Deputy Director for Liaison and Planning will be the approving officer for all requests.

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L. E. BUSH  
Director of Finance

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GROUP 1  
Excluded from automatic  
downgrading and  
reclassification